



Value Village Store Manager - Saint Paul Full Time- Exempt

Organization & Position Summary: For more than 60 years, The Arc Greater Twin Cities, a member and volunteer-driven nonprofit organization, has developed and offered innovative programs, services, community outreach and education to support individuals with intellectual and developmental disabilities and their families in our community. Arc offers a **supportive work environment**. The team at Arc consists of **highly committed and creative professionals** who want to make a difference in the lives of individuals with disabilities and their families.

Arc's Value Village Thrift Stores carry fashionable, good-quality clothing and household items that are donated by Twin Cities' individuals and businesses. Arc's Value Village is owned and operated by Arc Greater Twin Cities, a non-profit, United Way agency. In addition to a **competitive wage**, The Arc offers a **flexible schedule** and a **supportive work environment**.

Provides overall thrift store management, supervision, human resources and administration for staff and volunteers. Responsible for staff growth, development and training. Assumes overall responsibility for ensuring thrift store meets all financial and performance goals. Directs and oversees day to day and long-term operations of store. Reports directly to the District Manager.

Essential Knowledge and Qualifications:

1. BA/BS preferred, High School Diploma or GED Certificate required
2. 5-7 Years Retail Management Experience preferred
3. Able to communicate and effectively lead customers, donors, and volunteers
4. Able to lift boxes and bags that weigh 30 - 50 lbs.
5. Able to bend, stoop, stand and walk continuously throughout assigned work shift
6. Able to work varied hours/days as business dictates

To Apply: please submit a resume or a completed application from online for consideration to:

The Arc Greater Twin Cities
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952-920-0855
Fax 952-920-1480
www.arcgreatertwincities.org
www.arcsvaluevillage.org
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